



## STORM WATER MANAGEMENT PERMIT APPLICATION

**Please note: Before completing this application, please verify applicability:**

**Are you disturbing greater than or equal to 1 Acre of land?**

**YES ☐ NO ☐**

**If checked yes, a storm water management permit is required prior to construction activities. Please refer to Chapter 156 of the General Bylaws and applicable Rules and Regulations for standards and the application process.**

To [Building Inspector]: \_\_\_\_\_

The undersigned wishes to submit a Storm Water Management Permit Application as defined in the Town of North Reading's Storm Water Management Rules and Regulations to comply with General Bylaw Chapter 156 Storm Water Management and requests a review and determination by the Building Inspector of the Storm Water Management Plan, Erosion and Sediment Control Plan, and the Operation and Maintenance Plan.

The Storm Water Management Plan, Erosion and Sediment Control Plan, and the Operation and Maintenance Plan involve property where owner's title to the land is derived under deed from, dated, and recorded in the Middlesex County Registry of Deeds, Book, Page, or Land Court Certificate of Title No., Registered in District, Book, and Page.

The Storm Water Management Permit application package shall include items (1) through (5) up front for the Building Inspector and relevant Town Departments to review; item (6) is required prior to any land disturbance:

- ☐ (1) A completed Application Form with original signatures of all Owners and the Applicant;
- ☐ (2) Two (2) hardcopies and one (1) electronic copy of the Storm Water Management Plan and project description as specified in Section 7. Drawing plans submitted with the electronic copy shall be both CAD and PDF formatted files;
- ☐ (3) Two (2) hardcopies and one (1) electronic copy of the Erosion and Sediment Control Plan as specified in Section 8. Drawing plans submitted with the electronic copy shall be both CAD and PDF formatted files;
- ☐ (4) Two (2) hardcopies and one (1) electronic copy of the Operation and Maintenance Plan as specified in Section 9. Drawing plans submitted with the electronic copy shall be both CAD and PDF formatted files;
- ☐ (5) Payment of all applicable fees. See Fee Schedule on Page 5.
- ☐ (6) Two (2) copies of the NPDES General Permit for Discharges from Large and Small Construction Activities application, including the Notice of Intent and Storm Water Pollution Prevention Plan (SWPPP) once permit coverage begins. The Town will check EPA's website for verification that NOI was submitted and accepted. **Any land disturbance can not begin until the Town has accepted the Storm Water Management Permit Application and has received copies of the accepted Construction NOI from EPA.**

**State the property (i.e. building) present use and location in Town:**

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The project is located on the parcel shown on Assessors Map \_\_\_\_\_, Parcel \_\_\_\_\_.

**Give a brief summary of the nature of the project. Include proposed changes, approximate construction start and end dates, and intended use upon project completion.**

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**APPLICANT'S SIGNATURE**

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Name (Print)

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Title

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Date

**Address:**

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**OWNER'S SIGNATURE\***

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Name (Print)

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Title

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Date

**Address:**

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\*Note: If applicable, additional Owners should sign blank copies of Page 2 and attach to this application.

Please list the Applicant's Technical Representative and provide a copy of their Massachusetts Professional Engineer (P.E.) license.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Firm

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**Date Application Received and Considered Complete by Building Inspector:**

\_\_\_\_\_  
**BUILDING INSPECTOR'S SIGNATURE**

\_\_\_\_\_  
**DATE**

**GENERAL NOTES:**

- (1) The date of notification by the Building Inspector that the application is considered to be complete shall be the official filing date.
- (2) This application grants the Building Inspector and its agents permission to enter the property for inspection and verification of information submitted in the application.
- (3) Any application not accompanied by the appropriate fee shall be deemed incomplete. Payment must be made to Building Inspector in cash, money order, bank or certified check payable to the Town of North Reading.

## Storm water Management Plan Fee Schedule

The following fee schedules are minimum fees. The Building Inspector may require higher fees if deemed necessary for proper review of an application or to ensure compliance.

**1. Filing Fee (application and site inspection fees inclusive): \$300**

**2. Review Fees** (based on square footage of land disturbance):

| <u>(square feet)</u> | <u>Fee</u> |
|----------------------|------------|
| 0 to 499             | \$50       |
| 500 to 999           | 75         |
| 1,000 to 4,999       | 100        |
| 5,000 to 9,999       | 300        |
| 10,000 to 49,999     | 500        |
| 50,000 to 89,999     | 1,000      |
| 90,000 to 129,999    | 1,500      |
| 130,000 to 169,999   | 2,000      |
| 170,000 to 209,999   | 2,500      |
| 210,000 to 249,999   | 3,000      |
| 250,000 to 289,999   | 3,500      |
| 290,000 to 329,999   | 5,000      |
| 330,000 to 369,999   | 4,500      |
| 370,000+             | \$5,000    |

**3. Resubmittal/Amendment filing and review fees:** Same as Review Fees.

**4. Engineering and consultant services rate:**

Fees may be required for a peer review. These shall be based on a lump sum amount for a defined scope. These shall be estimated and paid-in-full at time of filing.

**5. Inspection Fees:**

Initial visit: \$100

Subsequent visits: \$150 per visit

**6. Annual Fees for O&M: \$50**